

# Community College of Philadelphia

## MEETING MINUTES

Health and Safety Committee

11/12/2025

12:00pm Zoom

Community College of Philadelphia

1700 Spring Garden Street

Phila, PA 19130

### Committee Members present:

*-Derrick Sawyer II, Colleen Stanford, Rasheed Williams, John Wiggins, Rita Pagano, Kenneth Fisher, Koi Stevens, Melissa Still, Raquel Brickhouse, Juanita Henry, Corrine Miller, Sabrina Jones, Jeanna Perlman, Christina Dixon, Elizabeth Dalianis*

### Guests Present:

#### I. Call to Order

*-12:09pm*

#### II. Approval of Minutes

*-Motion to approve; John, Raquel second*

#### III. New Business

**Discussion:** Smoking locations

**Action:** Complaints regarding individuals not having a proper place to smoke

#### IV. Old Business

**Discussion:** Election of Co-chairs

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**Action:** Notion recommended from the floor, Elizabeth volunteered, Raquel Second, Anna third

**Discussion:** Create and monitor a communications system in which all employees can report health and safety issues, including a rapid response system for employees to report imminent danger

**Action:** Tabled, evolved from lack of response from facilities. Clarification is needed as to what type of matters in question, so we have a better direction as to how to respond. John says FAMIS is not used to report items, has limited access for reporting. Would like to change the workflow on campus without input from other stakeholders.

**Discussion:** Make recommendations for a college policy to respond to poor air quality days

**Action:** How often are filters changed? What is the desired outcome of the task? We recommend ADA accommodation from Leila Laurence. We will work on recommendations next month.

**Discussion:** Make recommendations for a college policy on temp and noise in classrooms and workspaces on campus.

**Action:** Tabled until next meeting

**Discussion:** Northeast

**Action:** Bridge to be replaced despite it being blocked off; people continue walking over it. Dust and debris are left on people's desks from work. Fume hood issue, smoke emanating from the mechanical room.

**Discussion:** CATC/WERC

**Action:** Cracked window in automotive room. There was no hot water today. There is an ongoing HVAC issue, so space heaters are being used.

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### **V. Adjournment**

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