



## **DUAL ADMISSIONS AND ARTICULATION AGREEMENT**

between

**PEIRCE COLLEGE**

and

**COMMUNITY COLLEGE OF PHILADELPHIA**

This document is intended to supersede the Dual Admissions Agreement, which became effective in April 2017. This updated Agreement will become effective on the date it is fully executed and will apply to Community College of Philadelphia (CCP) students transferring to Peirce College (Peirce) on or after the date it is fully executed.

### RECITALS

- A. This Agreement is entered into between Peirce and CCP to further their mutual cooperation in articulating their respective academic degrees.
- B. This Agreement is intended to facilitate the transfer of students from CCP to Peirce.
- C. This Agreement applies to both full-time and part-time undergraduate students.

ACCORDINGLY, in consideration of the mutual covenants contained herein, and intending to be legally bound hereby, Peirce and CCP agree as follows:

#### I. ELIGIBILITY FOR DUAL ADMISSIONS PROGRAM (DAP):

The following eligibility requirements shall apply to students seeking to transfer from CCP to Peirce:

Students must:

1. Graduate from any public, private or parochial high school or have completed a GED.
2. Submit an electronic Dual Admission Intent Form before completion of no more than forty-five (45) college level credits at CCP or any other college or university. Any exceptions can be handled on a case by case basis.
3. Complete and submit a Peirce admissions application at the beginning of their last semester at CCP and official transcripts from each academic institution attended.
4. Graduate with one of the CCP associates degrees identified in this Agreement (in Appendix A) with a minimum cumulative CCP GPA of 2.0.
5. Enroll at Peirce within one year of graduation.

Students who have previously matriculated to Peirce are not eligible for Dual Admissions to Peirce, but are encouraged to apply as a readmission student to Peirce.

There is no obligation on the part of the Dual Admissions CCP student if the student decides not to transfer to Peirce.

Peirce will send a conditional letter of admission to all CCP students who complete a "Dual Admission Intent" form in accordance with the expectations stated in this Agreement. A formal offer of admission will be sent upon submission of the Peirce application their last semester at CCP and who meet the conditions set forth in this Agreement.

### *Dual Admissions Program (DAP) Benefits:*

#### RESOURCES AND SERVICES.

The following resources and services will be available to students enrolled in DAP:

1. Guaranteed Admission: Each DAP student will be offered a guaranteed admission to Peirce College provided they meet all requirements identified above.
2. Financial Aid: Each DAP student will be eligible to apply for all federal, state, and institutional aid while enrolled at Peirce. In addition, Peirce will offer each CCP student entering the DAP program a scholarship in the form of a tuition discount to be used towards their tuition at Peirce. DAP students may also be eligible for other Peirce academic scholarships.
3. Counseling and Orientation: Each DAP student will be invited to attend Peirce activities that include academic and career counseling sessions for DAP students and their families.
  - a. Orientation at Peirce. Each DAP student about to begin attending classes at Peirce will be invited to attend an orientation session held at Peirce.
  - b. Educational Plan: Each DAP student will receive a free evaluation of their transcript along with a Transfer Guide for their major upon their conditional acceptance into DAP. Students will be encouraged to meet with a Peirce representative and/or a CCP Academic Advisor or Counselor for course selection, academic progress, major selection, and selecting career paths to ensure they earn the appropriate associate degree for the Peirce bachelor's degree.
  - c. Peirce Co-op Program: Upon completion of a CCP associate degree, each student enrolled in the DAP program is eligible to participate in the Peirce Co-op program, provided the student also completes Peirce's Co-op Workshop offered free of charge.

### II. ARTICULATION AGREEMENT:

Students who did not submit an electronic Dual Admissions Intent Form before completion of no more than forty-five (45) credits at CCP or any other college or university are still eligible for some benefits under this Agreement upon enrollment to Peirce.

### III. ACADEMIC GUIDELINES:

#### TRANSFER OF CREDITS

1. Transfer credit will be awarded for courses with a grade of "C" or above. Students are responsible for sending Peirce official transcripts for evaluation credit from CCP and any other institutions attended,

including military transcripts. Credit will also be awarded for AP, CLEP, etc. with appropriate documentation. Developmental courses are not eligible for transfer.

2. A student transferring to Peirce under this Agreement shall have junior status upon completion of the specific requirements for each degree as listed in the transfer guides in Appendix A. Peirce guarantees that all non-developmental credits from CCP programs of study listed in Appendix A of this Agreement will fulfill general education, elective or major requirements in the corresponding Peirce major.

3. A full-time student enrolling into Peirce with third year (junior) status will be able to complete a bachelor's degree at Peirce within four regular (fall/spring) semesters provided the student earns the appropriate associate degree at CCP and completes and appropriately sequences their remaining course work at Peirce.

4. The student will complete the bachelor's degree by meeting the required major and core requirements. If a student takes more than 60 credits in their associate degree, the additional credits, when applicable, will be applied directly to their bachelor's degree at Peirce. Peirce will accept up to 90 credits in transfer.

5. To maximize the transferability and minimize courses required by Peirce it is strongly recommended that students follow the Transfer Guides including the prerequisites for the specific Peirce major. Transfer Guides are included with this agreement.

6. Subject to Peirce's approval, a student transferring to Peirce under this Agreement shall receive Peirce credit for courses completed at other regionally accredited colleges or universities, which are applicable to a degree at Peirce, in which the student earned at least a grade of "C," subject to the maximum number of allowable transfer credits.

7. The transfer of credits for courses taken by a student at a technical school or other educational facility, which are not accredited by a regional board, will be considered on a case-by-case basis by the Faculty Chair of the applicable Peirce degree. Peirce reserves the right to refuse to grant a student transfer credit for such courses.

8. Peirce reserves the right to refuse to grant a student transfer credit for computer science and other technical courses completed by the student more than three (3) years prior to transfer into a Peirce degree.

9. Course credit given to a student by CCP for completing a CCP course(s) in professional or life experience is only transferable to Peirce if the content of such course(s) is applicable to a Peirce degree. Peirce reserves the right to refuse to grant a student transfer credit for such courses.

## CURRICULUM REQUIREMENTS

A student transferring from CCP to Peirce enters Peirce under the curriculum requirements and articulation agreement guidelines in effect at the time that the student was accepted at Peirce.

## CHANGES IN PEIRCE CURRICULUM REQUIREMENTS

In the event a particular major of study at Peirce changes before a student's acceptance into Peirce, Peirce will try to accommodate those students following the Transfer Guides developed under this Agreement. If this is not possible, additional prerequisites may need to be completed by a student upon the direction of the Faculty Chair of the applicable Peirce major.

Peirce agrees to notify CCP of such changes and send an updated Transfer Guide reasonably in advance so as to communicate these changes with the CCP community.

#### IV. SCHOLARSHIPS:

Peirce agrees to use the student's final minimum cumulative CCP GPA as noted in the official CCP transcript honoring CCP's academic amnesty and time amnesty policies. Peirce also agrees to not recalculate a student's GPA to include grades from any other colleges or universities they may have attended when making admissions decisions and scholarship awards.

##### 1. COMMUNITY COLLEGE OF PHILADELPHIA SCHOLARSHIP:

Peirce will offer each CCP graduate applying for admission to Peirce a Community College of Philadelphia Scholarship in the form of a 20% tuition discount. Students must have completed their Associate Degree.

- a. Students must have earned a GPA of 2.0 or above.
- b. Maintain a Peirce GPA of 2.5.
- c. Applicants must provide an unofficial or official community college transcript. The transcript must show a graduation date.
- d. Individuals must meet all of Peirce College's admission standards and qualifications before being eligible for this scholarship.

##### 2. DUAL ADMISSIONS BOOK VOUCHER

In addition to the Articulation Scholarship, Peirce shall offer each CCP student entering the Dual Admissions Program (DAP) a Book Voucher as follows:

- a. CCP students who apply for Dual Admissions will receive a one-time DAP Book Voucher (up to \$500) to be used for any and all books needed within the first semester of enrollment.
- b. Individuals must meet all of Peirce College's admission standards and qualifications before being eligible for this scholarship.

#### V. COVENANTS OF PEIRCE COLLEGE AND COMMUNITY COLLEGE OF PHILADELPHIA

1. Peirce and CCP shall ensure that the appropriate personnel at their respective institutions are aware of the terms and conditions of this Agreement and will assist students seeking to be admitted to Peirce under this Agreement.
2. Peirce and CCP shall ensure that CCP DAP students who matriculate to Peirce have all of the rights and privileges of other Peirce students.
3. Peirce and CCP agree to consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any other changes of policy or curricula that affect those students.
4. Peirce and CCP agree to continue working on Program-to-Program Transfer Guides that specify for CCP students the CCP courses that satisfy requirements for degree completion at Peirce. These guides will be reviewed annually and edited as appropriate. Transfer Guides are included with this agreement.
5. Peirce and CCP agree to exchange aggregate data annually that will contribute to the maintenance and improvement of this Agreement, enhance the transfer process, and promote effective cooperation between institutions. To the extent permitted by law, the parties may also exchange individualized data about individual transfer students, including, for example, admissions information and grades, and

reports on the results of program reviews, assessments of student learning, and/or decisions of curricular and other committees.

6. Peirce and CCP agree to continue their respective policies of non-discrimination in regard to sex, age, race, color, creed, national origin, disability, sexual orientation, gender identity, veteran status or any other status protected by Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments Act of 1972, the American with Disabilities Act, or any other applicable federal, state, or local law. The parties agree to reasonably cooperate with each other in any investigation of claims of discrimination or harassment, to the extent permitted by law.

7. Peirce commits to regularly sending information regarding our events and scholarship/discount opportunities to CCP for distribution to their students and alumni.

## VI. REVISION, RENEWAL AND TERMINATION OF THIS AGREEMENT

1. Peirce College's Vice President of Academic Affairs and Provost, and Community College of Philadelphia's Vice President for Academic and Student Success, or their designees, are responsible for identifying, and communicating to each other, changes in the policies or requirements of their respective institutions that affect this Agreement.

2. Modifications to the terms and conditions of this Agreement may only be made by written agreement of the parties. Until such modification by mutual written agreement, the then-current terms of the Agreement shall remain in effect.

3. This Agreement will be in effect as of the date of full execution by all parties, for students entering Peirce on or after Fall 2022 and will continue in effect for five (5) years unless otherwise modified or terminated in accordance with this Agreement. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effective date of termination. Should this Agreement be terminated, it is understood that students already accepted to Peirce through the effective date of termination will continue to receive the benefits articulated in this Agreement until they earn their degree from Peirce.

4. Provided that all parties execute a copy of this Agreement, this Agreement may be executed in counterparts, each of which shall constitute an original, and all of which together shall constitute one and the same document. This Agreement may be executed by the parties and transmitted by facsimile or electronic transmission, and, if so executed and transmitted, shall be effective as if the parties had delivered an executed original of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from the Community College of Philadelphia and to expand their opportunities for academic success at Peirce College is indicated by the following signatures.

The undersigned representatives of the parties, Community College of Philadelphia and Peirce College, have executed this Agreement on the dates indicated.

**For COMMUNITY COLLEGE OF PHILADELPHIA:**

DocuSigned by:  
  
81A92CA6825B403...  
Donald Generals, Ed.D.  
President

5/5/2023 | 3:55 PM EDT

Date

DocuSigned by:  
  
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Alycia A. Marshall, Ph.D.  
Vice President for Academic & Student Success

5/5/2023 | 1:43 PM EDT

Date

**For PEIRCE COLLEGE:**

DocuSigned by:  
  
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Mary Ellen Caro, Ed.D.  
President & CEO

5/4/2023 | 2:15 PM EDT

Date

DocuSigned by:  
  
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Rita J. Toliver-Roberts, Ed.D.  
Vice President, Academic Affairs and Provost

5/4/2023 | 2:13 PM EDT

Date

### **Appendix A**

The following Community College of Philadelphia Associate in Arts (A.A.) and Associate in Applied Science (A.A.S.) degrees are included in this Agreement and correspond to Bachelor of Science (B.S.) degrees at Peirce College as noted:

| <b>Community College of Philadelphia</b>    | <b>Peirce College</b>                                                                  |
|---------------------------------------------|----------------------------------------------------------------------------------------|
| Accounting                                  | Accounting                                                                             |
| Accounting                                  | Business Administration                                                                |
| Accounting                                  | Business Administration-Management                                                     |
| Accounting                                  | Human Resources Management                                                             |
| Accounting                                  | Liberal Studies (all tracks, degree completion)                                        |
| Accounting                                  | Organizational Leadership (degree completion)                                          |
| Accounting                                  | Technology Management (degree completion)                                              |
| American Sign Language/English Interpreting | Liberal Studies (all tracks, degree completion)                                        |
| Applied Engineering Technology              | Liberal Studies (all tracks, degree completion)                                        |
| Architecture                                | Liberal Studies (all tracks, degree completion)                                        |
| Art and Design                              | Liberal Studies (all tracks, degree completion)                                        |
| Automotive Technology                       | Liberal Studies (all tracks, degree completion)                                        |
| Behavioral Health/Human Services            | Human Services Leadership                                                              |
| Behavioral Health/Human Services            | Liberal Studies (all tracks, degree completion)                                        |
| Behavioral Health/Human Services            | Organizational Leadership (degree completion)                                          |
| Biological Sciences                         | Liberal Studies (all tracks, degree completion)                                        |
| Biology                                     | Liberal Studies (all tracks, degree completion)                                        |
| Biomedical Equipment Technology             | Liberal Studies (all tracks, degree completion)                                        |
| Black Studies                               | Liberal Studies (all tracks, degree completion)                                        |
| Black Studies                               | Organizational Leadership (degree completion)                                          |
| Black Studies                               | Technology Management (degree completion)                                              |
| Business Leadership                         | Business Administration                                                                |
| Business Leadership                         | Business Administration w/ Concentration in Entrepreneurship/Small Business Management |
| Business Leadership                         | Business Administration w/ Concentration in Management                                 |
| Business Leadership                         | Liberal Studies (all tracks, degree completion)                                        |
| Business Leadership                         | Organizational Leadership (degree completion)                                          |
| Business Leadership                         | Technology Management (degree completion)                                              |
| Business-Accelerated                        | Accounting                                                                             |
| Business-Accelerated                        | Business Administration                                                                |
| Business-Accelerated                        | Business Administration w/ Concentration in Entrepreneurship/Small Business Management |
| Business-Accelerated                        | Business Administration-Management                                                     |

|                                                     |                                                             |
|-----------------------------------------------------|-------------------------------------------------------------|
| Business-Accelerated                                | Human Resources Management                                  |
| Business-Accelerated                                | Legal Studies in Business                                   |
| Business-Accelerated                                | Liberal Studies (all tracks, degree completion)             |
| Business-Accelerated                                | Organizational Leadership (degree completion)               |
| Business-Accelerated                                | Technology Management (degree completion)                   |
| Business-General                                    | Accounting                                                  |
| Business-General                                    | Business Administration                                     |
| Business-General                                    | Business Administration-Management                          |
| Business-General                                    | Human Resources Management                                  |
| Business-General                                    | Legal Studies in Business                                   |
| Business-General                                    | Liberal Studies (all tracks, degree completion)             |
| Business-General                                    | Organizational Leadership (degree completion)               |
| Business-General                                    | Technology Management (degree completion)                   |
| Chemistry                                           | Liberal Studies (all tracks, degree completion)             |
| Communication Studies                               | Liberal Studies (all tracks, degree completion)             |
| Computer Information Systems-Information Technology | Information Technology-Networking, Admin, and Info Security |
| Computer Information Systems-Information Technology | Information Technology-Programming and Application Dev.     |
| Computer Information Systems-Information Technology | Liberal Studies (all tracks, degree completion)             |
| Computer Information Systems-Information Technology | Organizational Leadership (degree completion)               |
| Computer Information Systems-Information Technology | Technology Management (degree completion)                   |
| Computer Science                                    | Information Technology-Programming and Application Dev.     |
| Computer Science                                    | Liberal Studies (all tracks, degree completion)             |
| Computer Science                                    | Organizational Leadership (degree completion)               |
| Computer Science                                    | Technology Management (degree completion)                   |
| Construction Management                             | Liberal Studies (all tracks, degree completion)             |
| Criminal Justice                                    | Criminal Justice Studies                                    |
| Criminal Justice                                    | Liberal Studies (all tracks, degree completion)             |
| Criminal Justice                                    | Organizational Leadership (degree completion)               |
| Culinary Arts                                       | Liberal Studies (all tracks, degree completion)             |
| Cybersecurity                                       | Information Technology-Networking, Admin, and Info Security |
| Cybersecurity                                       | Information Technology-Programming and Application Dev.     |
| Cybersecurity                                       | Liberal Studies (all tracks, degree completion)             |
| Cybersecurity                                       | Organizational Leadership (degree completion)               |
| Cybersecurity                                       | Technology Management (degree completion)                   |
| Dental Hygiene                                      | Liberal Studies (all tracks, degree completion)             |
| Diagnostic Medical Imaging                          | Liberal Studies (all tracks, degree completion)             |

|                                              |                                                             |
|----------------------------------------------|-------------------------------------------------------------|
| Digital Video Production                     | Liberal Studies (all tracks, degree completion)             |
| Education: Early Childhood (Birth-4th grade) | Liberal Studies (all tracks, degree completion)             |
| Education: Middle and Secondary Levels       | Liberal Studies (all tracks, degree completion)             |
| Engineering Science                          | Liberal Studies (all tracks, degree completion)             |
| English                                      | Liberal Studies (all tracks, degree completion)             |
| Facilities Management                        | Liberal Studies (all tracks, degree completion)             |
| Facilities Management                        | Organizational Leadership (degree completion)               |
| Facilities Management                        | Organizational Leadership (degree completion)               |
| Fashion Merchandising and Marketing          | Liberal Studies (all tracks, degree completion)             |
| Fashion Merchandising and Marketing          | Organizational Leadership (degree completion)               |
| Fire Science                                 | Liberal Studies (all tracks, degree completion)             |
| Health Care Studies                          | Health Information Administration                           |
| Health Care Studies                          | Healthcare Administration                                   |
| Health Care Studies                          | Integrated Leadership                                       |
| Health Care Studies                          | Liberal Studies (all tracks, degree completion)             |
| Health Care Studies                          | Organizational Leadership (degree completion)               |
| Health Care Studies                          | Technology Management (degree completion)                   |
| Health Services Management                   | Healthcare Administration                                   |
| Health Services Management                   | Liberal Studies (all tracks, degree completion)             |
| Health Services Management                   | Organizational Leadership (degree completion)               |
| Health Services Management                   | Technology Management (degree completion)                   |
| Individualized Studies                       | Liberal Studies (all tracks, degree completion)             |
| Interior Design                              | Liberal Studies (all tracks, degree completion)             |
| International Studies                        | Liberal Studies (all tracks, degree completion)             |
| Liberal Arts                                 | Liberal Studies (all tracks, degree completion)             |
| Liberal Arts - Honors                        | Liberal Studies (all tracks, degree completion)             |
| Liberal Arts - Social/Behavioral Science     | Liberal Studies (all tracks, degree completion)             |
| Mass Media                                   | Liberal Studies (all tracks, degree completion)             |
| Mathematics                                  | Liberal Studies (all tracks, degree completion)             |
| Medical Laboratory Technician                | Liberal Studies (all tracks, degree completion)             |
| Music Performance                            | Liberal Studies (all tracks, degree completion)             |
| Network Administration                       | Information Technology-Networking, Admin, and Info Security |
| Network Administration                       | Information Technology-Programming and Application Dev.     |
| Network Administration                       | Liberal Studies (all tracks, degree completion)             |
| Network Administration                       | Organizational Leadership (degree completion)               |
| Network Administration                       | Technology Management (degree completion)                   |
| Nursing                                      | Liberal Studies (all tracks, degree completion)             |
| Paralegal Studies                            | Legal Studies in Business                                   |
| Paralegal Studies                            | Liberal Studies (all tracks, degree completion)             |

|                                      |                                                 |
|--------------------------------------|-------------------------------------------------|
| Paralegal Studies                    | Organizational Leadership (degree completion)   |
| Paralegal Studies                    | Paralegal                                       |
| Photographic Imaging                 | Liberal Studies (all tracks, degree completion) |
| Psychology                           | Liberal Studies (all tracks, degree completion) |
| Public Health                        | Organizational Leadership (degree completion)   |
| Public Health                        | Public Health                                   |
| Respiratory Care Technology          | Liberal Studies (all tracks, degree completion) |
| Sound Recording and Music Technology | Liberal Studies (all tracks, degree completion) |
| Theater                              | Liberal Studies (all tracks, degree completion) |
| Tourism and Hospitality Management   | Liberal Studies (all tracks, degree completion) |
| Tourism and Hospitality Management   | Organizational Leadership (degree completion)   |